

**REGULAR BOARD  
DECEMBER 20, 2016**

**PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

These are the proceedings of the Regular Board meeting of the Board of Trustees of the Village of Gouverneur held Tuesday, evening, on December 20, 2016 at 7:00 p.m. in the Court Room of the Municipal Building.

**ROLL CALL: PRESENT:**

Mayor Ronald McDougall  
Trustee Charles Newvine  
Trustee Nelson Lawrence  
Trustee Shelly Simons-Washburn  
Trustee Richard Wood

Clerk/Treasurer, Barbara Finnie  
Deputy Clerk/Treasurer, Kristina Ayen  
Superintendent of Public Works, Terry Simmons  
Chief of Police, Laurina Greenhill  
Code Enforcement Officer, Michael McQuade  
Recreation Director, Casey Canell  
Village Attorney, Henry Leader

Trustee Newvine made a motion to approve the minutes of the November 15, 2016 Regular Board meeting. Trustee Wood seconded the motion and it was carried.

Trustee Newvine made a motion to accept the lowest bids for the WWTF Pump Station Improvement Project. Trustee Lawrence seconded the motion and it was carried.

Trustee Wood made a motion to authorize the Mayor to sign notice of awards for the WWTF Pump Station Improvement Project. Trustee Lawrence seconded the motion and it was carried.

Trustee Newvine made a motion to complete Part 2 & 3 of the SEQR for the Manhole and Catch Basin Rehab Project. Trustee Lawrence seconded the motion and it was carried.

Mayor McDougall read the following resolution:

**IN THE MATTER OF DETERMINING THE ENVIRONMENTAL NON-SIGNIFICANCE UNDER THE STATE ENVIRONMENTAL QUALITY REVIEW**

## **LAW OF THE PROPOSED MANHOLE AND CATCH BASIN IMPROVEMENT PROJECT.**

The Village of Gouverneur Board of Trustees duly convened at a regular meeting on December 20, 2016, does hereby resolve the following:

Pursuant to, and in accordance with, the provisions of section 617.6 (Initial Review of Actions and Establishing Lead Agency) of the New York State Environmental Quality Review Regulations (6 NY CRR part 617) the Village of Gouverneur Board of Trustees hereby make the following determination and classifications with respect to the proposed action of Improvement Manhole and Catch Basins within the village. (hereinafter referred to as the "Action")

1. The Village of Gouverneur Board of Trustees (hereinafter referred to as "Village Board") previously determined that the Action is subject to SEQR.
2. The Village Board hereby determined that all involved agencies have been properly notified of the action and declaration of lead agency by the Village of Gouverneur.
3. The Village Board has before it the project or action known as Village of Gouverneur Manhole and Catch Basin Improvements, located within the Village of Gouverneur limits.
4. The project is anticipated to be financed by the New York State Clean Water Program and possibly other state grant funding.
5. The Village Board previously made a classification of the Action as a Type 1 Listed Action for the Environmental Review of the project.
6. The Village Board previously determined that it is, and will be, the lead agency with respect to the adoption of and approval of, the above described action.
7. The Village Board hereby finds and determines that: it has considered the Action, reviewed the full environmental assessment form, reviewed the criteria set forth on 6 NYCRR section 617.7 ©, thoroughly analyzed the relevant areas of potential environmental concern, has duly considered all the potential project environmental impacts and their magnitude in connection with the proposed Action; (b) the Village of Gouverneur Manhole and Catch Basin Improvement Project will not result in any large and important environmental impacts, and, therefore, is one which will not have a significant impact on the environment.
8. The Village Board, as Lead Agency with reference to the above-described project, hereby; (a) adopts a negative declaration pursuant to 6 NYCRR section 617.7 with respect to the project, (b) authorizes the Mayor of the Village of Gouverneur to sign a negative declaration of determination of non-significance with respect to the Action and (c) authorizes the Village of Gouverneur Clerk to post the finds on the New York State Department of Conservation Environmental Notice Bulletin.
9. This Resolution shall take effect immediately.

Motion made by Trustee Wood, seconded by Trustee Simons-Washburn and carried. All members voted yes to the above resolution.

Mayor McDougall read the following resolution:

**VILLAGE COLLECTION SYSTEM  
INFLOW AND INFILTRATION STUDY  
ENGINEERING PLANNING GRANT  
RESOLUTION  
DECEMBER 20, 2016**

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor, Ronald McDougall is authorized to execute a Grant Agreement with the NYS Environmental Facilities Corporation and any and all contracts, documents and instruments necessary to bring about the Project and to fulfill the Village of Gouverneur obligations under the Engineering Planning Grant Agreement.

**RESOLVED**, that this Resolution shall take effect immediately.

Motion made by Trustee Newvine, seconded by Trustee Wood and carried.

Mayor McDougall read the following resolution:

**VILLAGE COLLECTION SYSTEM  
INFLOW AND INFILTRATION STUDY  
ENGINEERING PLANNING GRANT  
RESOLUTION  
DECEMBER 20, 2016**

**NOW, THEREFORE, BE IT RESOLVED** that the Village of Gouverneur authorizes and appropriates a minimum of 20% local match as required by the Engineering Planning Grant Program for the Village Collection System Inflow and Infiltration Study. Under the Engineering Planning Grant Program, this local match must be at least 20% of the total project cost. The maximum local share appropriated subject to any changes agreed to by the Mayor, Ronald McDougall shall not exceed \$20,000 based upon 20% of the total project costs based upon a total estimated maximum project cost of \$120,000. The Mayor may increase this local match through the use of in-kind services without further approval from the Village of Gouverneur.

Motion made by Trustee Simons-Washburn, seconded by Trustee Lawrence and carried.

Mayor McDougall read the following resolution:

**VILLAGE COLLECTION SYSTEM  
INFLOW AND INFILTRATION STUDY  
ENGINEERING PLANNING GRANT  
RESOLUTION  
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**SEQR Type II Determination  
Resolution**

**WHEREAS**, 6 NYCRR Section 617.5 (Title 6 of the New York Code of Rules and Regulations) under the State Environmental Quality Review Act (SEQR) provides that certain actions identified in subdivision C of that section are not subject to environmental review under the Environmental Conservation Law.

**NOW, THEREFORE, BE IT RESOLVED** that the Village Board of the Village of Gouverneur hereby determines that the CWSRF Engineering Planning Grant for the Village Collection System Inflow and Infiltration Study is a Type II action in accordance with 6 NYCRR Section 617.5 (C) 18, information collection including data collection and research, water quality and pollution studies, traffic counts, engineering reports, surveys, subsurface investigations and soil studies that do not commit the agency to undertake, fund or approve any Type 1 or unlisted action. These actions have been determined not to have a significant impact on the environment or are otherwise precluded from environmental review under Environmental Conservation Law, article 8. The actions identified in subdivision (2) of this section apply to all agencies.

Motion made by Trustee Lawrence, seconded by Trustee Newvine and carried.

Trustee Lawrence made a motion to approve the project budget and Plan of finance for the Collection System I & I Study. Trustee Wood seconded the motion and it was carried.

Trustee Newvine made a motion to authorize the Clerk/Treasurer to sign disbursement requests for the CSO project. Trustee Wood seconded the motion and it was carried.

Trustee Simons-Washburn made a motion to approve the subordination request for 7 Vista Street. Trustee Newvine seconded the motion and it was carried.

Trustee Newvine made a motion to schedule a special board meeting on January 19, 2017 at 8:30 a.m. on the Water/Sewer local laws. Trustee Lawrence seconded the motion and it was carried.

Trustee Newvine made a motion to ratify the hiring of Taylor Andrews and Devin Ashley effective November 28, 2016 as part-time dispatchers. Trustee Wood seconded the motion and it was carried.

Trustee Simons-Washburn made a motion to accept Diane Cotter resignation from the Planning Board with regret effective immediately. Trustee Wood seconded the motion and it was carried.

Trustee Simons-Washburn made a motion to appoint Donna Sawyer to the Planning Board to fill Diane Cotter's unexpired term. Trustee Wood seconded the motion and it was carried.

Wood seconded the motion and it was carried.

Mayor McDougall gave the Department Heads the opportunity to report to the Board and the public on the monthly activities in their department.

Trustee Simons-Washburn made a motion authorize payment of the December 2016 audited bills in the amount of: General Fund – \$80,588.77 Community Development - \$1,375.00, Electric Fund - \$203.82, Water Fund - \$24,778.26, Sewer Fund - \$29,478.63, Capital Projects - \$465,740.91 and Trust - \$7,788.03. Trustee Lawrence seconded the motion and it was carried.

Mayor McDougall read the following Announcements:

The next scheduled Regular Village Board Meeting will be held on January 17, 2017 at 7:00 p.m.

The First United Methodist Church of Gouverneur will be serving a free Community Wide Christmas dinner on December 23, 2016 starting at 12:00 noon. To reserve take-outs, call 287-2440 by December 22, 2016.

The Village Offices and Department of Public Works will be closed on Friday, December 23, 2016 thru Monday, December 26, 2016 in observance of Christmas and will re-open on Tuesday, December 27, 2016.

The Village Offices and Department of Public Works will be closed on Monday, January 2, 2017 in observance of New Year's Day.

The Village Offices and Department of Public Works will be closed on Monday, January 16, 2017 in observance of Martin Luther King's Birthday.

Effective November 15, 2016 thru April 15, 2017 there will be a parking ban on all village streets between the hours of 2:00 a.m. and 6:00 a.m.

This is a reminder to all residents, merchants and landowners to please remove the snow from all sidewalks in a timely basis in order to protect our pedestrians.

Trustee Newvine made a motion to adjourn the regular board meeting at 8:23 p.m. Trustee Lawrence seconded the motion and it was carried.

  
VILLAGE CLERK