

**DECEMBER 4, 2017  
ANNUAL MEETING  
@ 7:00 P.M.**

**PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

Village Clerk Barbara Finnie to administer Oath of Office to newly elected Officials: Mayor Ronald McDougall, Trustee Shelly Simons-Washburn and Trustee Richard Wood.

Mayor to designate a Deputy Mayor – Charles Newvine

The Mayor, Deputy Mayor and Deputy Treasurer are authorized to sign checks and to deposit and withdraw Village monies in the absence of the Treasurer or as otherwise required.

Motion made by Trustee Wood, seconded by Trustee Simons-Washburn and carried.

**MOTION REQUIRED** (Mayor's appointment subject to Board approval)

HENRY J. LEADER -

Be reappointed to act as Village Attorney for the Village on a fee basis for a term to expire December 3, 2018.

JOSEPH LAURENZA -

Be reappointed Village Historian on a contractual basis for a term to expire December 3, 2018.

A motion to approve the above one year appointments. Motion made by Trustee Newvine, seconded by Trustee Wood and carried.

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**MOTION REQUIRED**

BARBARA A. FINNIE - Be reappointed Clerk/Treasurer for a term to expire December 2, 2019.

KRISTINA L. AYEN - Be reappointed Deputy Clerk/Treasurer for a term to expire December 2, 2019.

RACHEL WAINWRIGHT - Be reappointed Tax Collector/Keyboard Specialist for a term to expire December 2, 2019.

BARBARA A. FINNIE - Be reappointed Registrar for a term to expire December 7, 2021.

KRISTINA L. AYEN - Be reappointed Deputy Registrar for a term to expire December 7, 2021.

A motion to approve the above appointments. Motion made by Trustee Newvine, seconded by Trustee Simons-Washburn and carried.

**RESOLUTION**

WHEREAS, the board of trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges, debt service, and health insurance.

WHEREAS, all such claims shall be presented at the next regular meeting for audit, and

WHEREAS, the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the board of trustees;

NOW, THEREFORE BE IT RESOLVED that the Village Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges, debt service, health insurance and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees. Said resolution will take effect immediately.

Motion made by Trustee Simons-Washburn, seconded by Trustee Wood and carried.

**RESOLUTION**

WHEREAS, the board of trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village;

**NOW THEREFORE BE IT RESOLVED:**

Section 1. That the Board of Trustees shall approve reimbursement of such officers and employees at the current approved IRS/State rate in accordance with the corresponding date (s) of occurrence.

Section 2. That this resolution shall take effect immediately.

Motion made by Trustee Newvine, seconded by Trustee Wood and carried.

**MOTION REQUIRED**

Resolution for Designation of Village Depositories:

**BE IT RESOLVED**, that we the Board of Trustees of the Village of Gouverneur, New York, acting in accordance with Section 89, Par. 20 of the Village Law do hereby designate the Community Bank, NA, and the Cooperative Liquid Assets Securities System-New York (CLASS) as the official depositories of said Village.

**BE IT FURTHER RESOLVED**, that the Treasurer and Deputy Treasurer of said Village is hereby directed and required to deposit and keep the Village funds in said Banks, in accordance with the resolution dated July 18, 1983.

Motion made by Trustee Newvine, seconded by Trustee Simons-Washburn and carried.

**RESOLUTION**

WHEREAS, there is to be held during the coming official year A) the New York State Conference of Mayors Annual meeting and Training School; B) the New York State Conference of Mayors Fall Legislative Meeting; C) the New York State Conference of Mayors and Fall Training School for Fiscal Officers and Municipal Clerks; D) New York State Conference of Mayors Winter Legislative Meeting; E) St Lawrence County Clerk/Treasurer Association Quarterly Meetings; F) NYS Managers Association Conference; G) St. Lawrence County Mayors Association Quarterly Meetings; H) NYS Youth Bureau Annual Conference; I) Central NY Rural Waterworks Conference; J) New York State Conference of Mayors Annual Public Works Training School; K) Annual Highway Superintendant School; L) Superintendant Meeting Monthly in Canton; M) Sewer Operator Recerification Training Sessions.

WHEREAS, it is determined by the Board of Trustees that attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefits the municipality;

**NOW THEREFORE BE IT RESOLVED:**

Section 1. That the following employees are hereby authorized to attend the following schools: Mayor, Village Clerk/Treasurer and Deputy Clerk/Treasurer- the New York State Conference of Mayors Annual meeting and Training School; New York State Conference of Mayors Fall Legislative Meeting; New York State Conference of Mayors Winter Legislative Meeting; St. Lawrence County Mayors Association Quarterly Meetings; NYS Managers Association Conference; the New York State Conference of Mayors and Fall Training School for Fiscal Officers and Municipal Clerks; St. Lawrence County Clerk/Treasurer Association Quarterly Meetings; St. Lawrence County Mayors Association Quarterly Meetings; Superintendent of Public Works - New York State Conference of Mayors Annual Public Works Training School; Annual Highway Superintendant School; Superintendant Meeting Monthly in Canton; Youth Director - NYS Youth Bureau Annual Conference; Monthly St. Lawrence Co. Youth Bureau meetings; Water Filtration Plant Operators - Central NY Rural Waterworks Conference; Certified Sewer Plant Operators – Operator Recertification Training Sessions.

Section 2. That this resolution shall take effect immediately.

Motion made by Trustee Newvine, seconded by Trustee Wood and carried.

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**MOTION REQUIRED**

GOUVERNEUR TRIBUNE PRESS is designated as the official newspaper of the Village with the understanding that the Village reserves the right to use the Watertown Daily Times for items such as public notices that may require immediate release. If there is a resolution or motion establishing these items for immediate release said resolution or motion shall contain the name of the paper in which said notice is to appear.

Motion made by Trustee Wood, seconded by Trustee Newvine and carried.

**MOTION REQUIRED**

Motion that the annual meeting is to be held on the first Monday of December, at 7:00 p.m. The third Tuesday of each month is designated the official meeting night. All meetings will begin at 7:00 p.m. and if the meeting falls on a legal holiday, an alternate date will be established.

Motion made by Trustee Newvine, seconded by Trustee Simons-Washburn and carried.

**RESOLUTION REQUIRED**

Resolution - YOUTH COMMISSION TO BE ADOPTED:

**RESOLUTION**

WHEREAS, it is the intention of the Village Board of the Village of Gouverneur to establish a Youth Commission, and

WHEREAS, the Village of Gouverneur is about to submit an application for such a project to the New York State Youth Commission for its approval and if approved to apply subsequently to the State of New York for partial reimbursement of funds expended on said project, as provided by Chapter 556 of the laws of 1945, as amended:

RESOLVED, that such application is in all respects approved and the Mayor is hereby directed and authorized to duly execute and to present said application to the New York State Youth Commission for its approval.

This Resolution shall take effect immediately.

Motion made by Trustee Newvine, seconded by Trustee Simons-Washburn and carried.

Adopted by the following votes: 4 ayes, 0 nays.

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Mayor McDougall to appoint members to the Youth Commission with terms expiring December 3, 2018.

**MEMBERS:**

Casey Canell-non-voting	Robert Ritchie
Stanley Young	Eldon Conklin
Marilyn LaPierre	
Joanne Sevick	
Randy Slate	

Motion made by Trustee Newvine, seconded by Trustee Wood and carried.

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Mayor to appoint members to the Board of Ethics Committee with term expiring December 3, 2018.

Ronald McDougall	Laurina Greenhill	Eldon Conklin
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Motion made by Trustee Simons-Washburn, seconded by Trustee Wood and carried.

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Notice that the GOUVERNEUR ZONING BOARD OF APPEALS will hold regular meetings to be conducted in the Courtroom of the Municipal Building on the second Thursday of every month at 6:00 p.m. Special meetings, other than the Zoning Board's regularly scheduled meeting, will be published in the Village's official newspaper.

**MEMBERS:**

Donna Lawrence	TERM: 2017-2022
Charles Halpin	2017-2022
Gary Hughes - Rick Johnston's unexpired term	2014-2019
Russ Currier Jr. - Larry Whitton unexpired term	2013-2018
Michael McDonald- Terry Breckenridge unexpired term	2013-2018

Motion made by Trustee Newvine, seconded by Trustee Simons-Washburn and carried.

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Notice that the GOUVERNEUR PLANNING BOARD will hold regular meetings to be conducted in the Courtroom of the Municipal Building on the second Thursday of every month at 6:30 p.m. Special meetings, other than the Planning Board's regularly scheduled meeting, will be published in the Village's official newspaper.

	TERM
Donna Sawyer-Diane Monroe's unexpired term	2014-2019
Kenneth Nicholas	2016-2021
David Spilman Jr.	2014-2019
Lance Lamar	2017-2022
Deanna Hadfield - Rick Wood's unexpired term	2014-2019

Motion made by Trustee Newvine, seconded by Trustee Simons-Washburn and carried.

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Motion to appoint Michael McQuade as the Fair Housing Officer for the Village of Gouverneur for a term to expire December 3, 2018.

Motion made by Trustee Wood, seconded by Trustee Simons-Washburn and carried.

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Mayor McDougall to appoint members to the Community Center Board.

Mayor – Term expiring December 2, 2019  
Rick Wood – Term expiring December 2, 2019  
Donna Lawrence – Term expiring December 3, 2018  
Roxann Finley – Term expiring December 2, 2019  
Robert Ritchie – Term expiring December 4, 2020

Motion made by Trustee Newvine, seconded by Trustee Simons-Washburn and carried.

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Motion to adopt the attached Procurement Policy without any changes from the previous year. (This policy is to be reviewed annually.)

Motion made by Trustee Wood, seconded by Trustee Newvine and carried.

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Motion to adopt the attached Fund Balance Policy without any changes from the previous year. (This policy is to be reviewed annually.)

Motion made by Trustee Newvine, seconded by Trustee Wood and carried.

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Mayor McDougall appoints the following Trustees to various Departments of the Village Government:

Mayor McDougall and Trustee Lawrence -- Village Clerks Office

Mayor McDougall, Deputy Mayor Newvine and Trustee Simons-Washburn -- Recreation Department

Mayor McDougall, Deputy Mayor Newvine -- Department of Public Works (which includes the Water Plant, Sewer Plant, Electric Plant and Sidewalks)

Mayor McDougall, Trustee Lawrence -- Police Department

Mayor McDougall and Trustee Wood -- to represent the Village Board on a committee for health insurance benefits with employee association members.

Mayor McDougall and Trustee Wood -- to represent the Village Board on the Audit Committee.

Mayor McDougall and Trustee Simons-Washburn -- appointed to represent the Village Board on the sharing of government services committee with the Town board members.

Motion to approve the above appointments. Motion made by Trustee Newvine, seconded by Trustee Simons-Washburn and carried.

Next years Annual Board Meeting will be held on December 3, 2018 at 7:00 p.m.

**MOTION REQUIRED**

Motion made by Trustee Newvine to adjourn at 7:19 p.m. Trustee Simons-Washburn seconded the motion and it was carried.