

**DECEMBER 5, 2016
ANNUAL MEETING
@ 7:00 P.M.**

ROLL CALL: PRESENT:

Mayor Ronald McDougall
Trustee Charles Newvine
Trustee Nelson Lawrence
Trustee Shelly Simons-Washburn-excused
Trustee Richard Wood

Clerk/Treasurer, Barbara Finnie
Deputy Clerk/Treasurer, Kristina Ayen

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Village Clerk Barbara Finnie to administer Oath of Office to newly elected Officials: Trustee Charles Newvine and Trustee Nelson Lawrence.

Mayor to designate a Deputy Mayor – Charles Newvine

The Mayor, Deputy Mayor and Deputy Treasurer are authorized to sign checks and to deposit and withdraw Village monies in the absence of the Treasurer or as otherwise required.

Motion made by Trustee Lawrence, seconded by Trustee Wood and carried.

MOTION REQUIRED (Mayor's appointment subject to Board approval)

HENRY J. LEADER -

Be reappointed to act as Village Attorney for the Village on a fee basis for a term to expire December 4, 2017.

JOSEPH LAURENZA -

Be reappointed Village Historian on a contractual basis for a term to expire December 4, 2017.

A motion to approve the above one year appointments. Motion made by Trustee Newvine, seconded by Trustee Wood and carried.

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MOTION REQUIRED

RACHEL WAINWRIGHT -

Be reappointed Tax Collector/Keyboard Specialist for a term to expire December 4, 2017.

A motion to approve the above appointment. Motion made by Trustee Lawrence, seconded by Trustee Newvine and carried.

RESOLUTION

WHEREAS, the board of trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges, debt service, and health insurance.

WHEREAS, all such claims shall be presented at the next regular meeting for audit, and

WHEREAS, the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the board of trustees;

NOW, THEREFORE BE IT RESOLVED that the Village Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges, debt service, health insurance and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees. Said resolution will take effect immediately.

Motion made by Trustee Newvine, seconded by Trustee Newvine and carried.

RESOLUTION

WHEREAS, the board of trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees shall approve reimbursement of such officers and employees at the current approved IRS/State rate in accordance with the corresponding date (s) of occurrence.

Section 2. That this resolution shall take effect immediately.

Motion made by Trustee Lawrence, seconded by Trustee Wood and carried.

MOTION REQUIRED

Resolution for Designation of Village Depositories:

BE IT RESOLVED, that we the Board of Trustees of the Village of Gouverneur, New York, acting in accordance with Section 89, Par. 20 of the Village Law do hereby designate the Community Bank, NA, and the Cooperative Liquid Assets Securities System-New York (CLASS) as the official depositories of said Village.

BE IT FURTHER RESOLVED, that the Treasurer and Deputy Treasurer of said Village is hereby directed and required to deposit and keep the Village funds in said Banks, in accordance with the resolution dated July 18, 1983.

Motion made by Trustee Newvine, seconded by Trustee Wood and carried.

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RESOLUTION

WHEREAS, there is to be held during the coming official year A) the New York State Conference of Mayors Annual meeting and Training School; B) the New York State Conference of Mayors Fall Legislative Meeting; C) the New York State Conference of Mayors and Fall Training School for Fiscal Officers and Municipal Clerks; D) New York State Conference of Mayors Winter Legislative Meeting; E) St Lawrence County Clerk/Treasurer Association Quarterly Meetings; F) NYS Managers Association Conference; G) St. Lawrence County Mayors Association Quarterly Meetings; H) NYS Youth Bureau Annual Conference; I) Central NY Rural Waterworks Conference; J) New York State Conference of Mayors Annual Public Works Training School; K) Annual Highway Superintendant School; L) Superintendant Meeting Monthly in Canton; M) Sewer Operator Recerification Training Sessions.

WHEREAS, it is determined by the Board of Trustees that attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefits the municipality;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the following employees are hereby authorized to attend the following schools: Mayor, Village Clerk/Treasurer and Deputy Clerk/Treasurer- the New York State Conference of Mayors Annual meeting and Training School; New York State Conference of Mayors Fall Legislative Meeting; New York State Conference of Mayors Winter Legislative Meeting; St. Lawrence County Mayors Association Quarterly Meetings; NYS Managers Association Conference; the New York State Conference of Mayors and Fall Training School for Fiscal Officers and Municipal Clerks; St. Lawrence County Clerk/Treasurer Association Quarterly Meetings; St. Lawrence County Mayors Association Quarterly Meetings; Superintendent of Public Works - New York State Conference of Mayors Annual Public Works Training School; Annual Highway Superintendant School; Superintendant Meeting Monthly in Canton; Youth Director - NYS Youth Bureau Annual Conference; Monthly St. Lawrence Co. Youth Bureau meetings; Water Filtration Plant Operators - Central NY Rural Waterworks Conference; Certified Sewer Plant Operators – Operator Recertification Training Sessions.

Section 2. That this resolution shall take effect immediately.

Motion made by Trustee Wood, seconded by Trustee Newvine and carried.

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MOTION REQUIRED

GOUVERNEUR TRIBUNE PRESS is designated as the official newspaper of the Village with the understanding that the Village reserves the right to use the Watertown Daily Times for items such as public notices that may require immediate release. If there is a resolution or motion establishing these items for immediate release said resolution or motion shall contain the name of the paper in which said notice is to appear.

Motion made by Trustee Lawrence, seconded by Trustee Wood and carried.

MOTION REQUIRED

Motion that the annual meeting is to be held on the first Monday of December, at 7:00 p.m. The third Tuesday of each month is designated the official meeting night. All meetings will begin at 7:00 p.m. and if the meeting falls on a legal holiday, an alternate date will be established.

Motion made by Trustee Newvine, seconded by Trustee Lawrence and carried.

RESOLUTION REQUIRED

Resolution - YOUTH COMMISSION TO BE ADOPTED:

RESOLUTION

WHEREAS, it is the intention of the Village Board of the Village of Gouverneur to establish a Youth Commission, and

WHEREAS, the Village of Gouverneur is about to submit an application for such a project to the New York State Youth Commission for its approval and if approved to apply subsequently to the State of New York for partial reimbursement of funds expended on said project, as provided by Chapter 556 of the laws of 1945, as amended:

RESOLVED, that such application is in all respects approved and the Mayor is hereby directed and authorized to duly execute and to present said application to the New York State Youth Commission for its approval.

This Resolution shall take effect immediately.

Motion made by Trustee Lawrence, seconded by Trustee Newvine and carried.

Adopted by the following votes: 4 ayes, 0 nays.

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Mayor McDougall to appoint members to the Youth Commission with terms expiring December 4, 2017.

MEMBERS:

Casey Canell-non-voting
Stanley Young
Marilyn LaPierre
Joanne Sevick
Randy Slate

Robert Ritchie
Eldon Conklin

Motion made by Trustee Newvine, seconded by Trustee Lawrence and carried.

Mayor to appoint members to the Board of Ethics Committee with term expiring December 4, 2017.

Ronald McDougall Laurina Greenhill Eldon Conklin

Motion made by Trustee Wood, seconded by Trustee Newvine and carried.

Notice that the GOUVERNEUR ZONING BOARD OF APPEALS will hold regular meetings to be conducted in the Courtroom of the Municipal Building on the second Thursday of every month at 6:00 p.m. Special meetings, other than the Zoning Board's regularly scheduled meeting, will be published in the Village's official newspaper.

MEMBERS:

Donna Lawrence
Charles Halpin
Gary Hughes - Rick Johnston's unexpired term
Larry Whitton
Terry Breckenridge-John Dixon's unexpired term

TERM:

2012-2017
2012-2017
2014-2019
2013-2018
2013-2018

Motion made by Trustee Newvine, seconded by Trustee Wood and carried.

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Notice that the GOUVERNEUR PLANNING BOARD will hold regular meetings to be conducted in the Courtroom of the Municipal Building on the second Thursday of every month at 6:30 p.m. Special meetings, other than the Planning Board's regularly scheduled meeting, will be published in the Village's official newspaper.

	TERM
Diane Monroe	2014-2019
Kenneth Nicholas	2016-2021
David Spilman Jr.	2014-2019
Lance Lamar - Donna Sawyer's unexpired term	2012-2017
Deanna Hadfield - Rick Wood's unexpired term	2014-2019

Motion made by Trustee Newvine, seconded by Trustee Lawrence and carried.

Motion to appoint Michael McQuade as the Fair Housing Officer for the Village of Gouverneur for a term to expire December 4, 2017.

Motion made by Trustee Newvine, seconded by Trustee Wood and carried.

Mayor McDougall to appoint members to the Community Center Board.

Mayor – Term expiring December 4, 2017
Rick Wood – Term expiring December 4, 2017
Donna Lawrence – Term expiring December 3, 2018
David Spilman – Term expiring December 4, 2017
Roxann Finley – Term expiring December 2, 2019

Motion made by Trustee Newvine, seconded by Trustee Lawrence and carried.

Motion to adopt the attached Procurement Policy (This policy is to be reviewed annually.)

Motion made by Trustee Newvine, seconded by Trustee Wood and carried.

Motion to adopt the attached Fund Balance Policy. (This policy is to be reviewed annually.)

Motion made by Trustee Newvine, seconded by Trustee Wood and carried.

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Mayor McDougall appoints the following Trustees to various Departments of the Village Government:

Mayor McDougall and Trustee Lawrence -- Village Clerks Office

Mayor McDougall, Deputy Mayor Newvine and Trustee Simons-Washburn – Recreation Department

Mayor McDougall, Deputy Mayor Newvine -- Department of Public Works (which includes the Water Plant, Sewer Plant, Electric Plant and Sidewalks)

Mayor McDougall, Trustee Lawrence -- Police Department

Mayor McDougall and Trustee Wood -- to represent the Village Board on a committee for health insurance benefits with employee association members.

Mayor McDougall and Trustee Wood -- to represent the Village Board on the Audit Committee.

Mayor McDougall and Trustee Simons-Washburn -- appointed to represent the Village Board on the sharing of government services committee with the Town board members.

Motion to approve the above appointments. Motion made by Trustee Newvine, seconded by Trustee Lawrence and carried.

Next years Annual Board Meeting will be held on December 4, 2017 at 7:00 p.m.

MOTION REQUIRED

ADJOURNMENT – Motion made by Trustee Lawrence to adjourn at 7:16 p.m. seconded by Trustee Newvine and carried.