

**REGULAR BOARD MEETING**

February 19, 2013

**PLEDGE OF ALLEGIANCE**

These are the proceedings of the Regular Board meeting of the Board of Trustees of the Village of Gouverneur held Tuesday, evening, on February 19, 2013 at 7:00 p.m. in the Court Room of the Municipal Building.

**ROLL CALL: PRESENT:**

Mayor Ronald McDougall  
Trustee Charles Newvine  
Trustee Nelson Lawrence  
Trustee Roger LaPierre-Absent  
Trustee Shelly Simons-Washburn-Absent

Village Clerk/Treasurer, Jennifer Link-Absent  
Deputy Clerk/Treasurer, Barbara Finnie  
Tax Collector/ Keyboard Specialist, Tracy Fuller  
Superintendent of Public Works, Michael Moroz  
Chief of Police, Gordon Ayen  
Code Enforcement Officer, Michael McQuade-absent  
Recreation Director, Casey Canell

Trustee Lawrence made a motion to approve January board meeting minutes. Trustee Newvine seconded the motion and it was carried.

**Old Business**

Mayor McDougall read the following:

**PROPOSED LOCAL LAW #1 OF 2013  
RESOLUTION  
February 19, 2013**

**WHEREAS**, the Village of Gouverneur Board of Trustees held a public hearing on February 19, 2013 on proposed Local Law #1 of 2013 repealing Local Law #2 of 2001 and amending Local Law Number 2 of 1987 and Local Law #3 of 2000, parking regulations on Caroline Street.

**NOW, THEREFORE, BE IT RESOLVED** by the Village of Gouverneur Board of Trustees that proposed Local Law #1 of 2013 be adopted as Local Law #1 of 2013.

Trustee Newvine made a motion to approve the above resolution. Trustee Lawrence seconded the motion and it was carried.

Mayor McDougall read the following:

**PROPOSED LOCAL LAW #2 OF 2013  
RESOLUTION  
February 19, 2013**

**WHEREAS**, the Village of Gouverneur Board of Trustees held a public hearing on February 19, 2013 on proposed Local Law #2 of 2013 amending Local Law #4 of 2002, pertaining to parking during certain periods on East Barney, Rock Island and North Gordon Streets.

**NOW, THEREFORE, BE IT RESOLVED** by the Village of Gouverneur Board of Trustees that proposed Local Law #2 of 2013 be adopted as Local Law #2 of 2013.

Trustee Newvine made a motion to approve the above resolution. Trustee Lawrence seconded the motion and it was carried.

Mayor McDougall read the following:

**CWSRF ENGINEERING PLANNING GRANT  
AMENDED RESOLUTION  
FEBRUARY 19, 2013**

**NOW, THEREFORE, BE IT RESOLVED** that the Village Board of the Village of Gouverneur authorizes and appropriates a minimum of 20% local match as required by the Engineering Planning Grant Program for the Dorwin Street Sewer Study. Under the Engineering Planning Grant Program, this local match must be at least 20% of the total project cost. The maximum local share appropriated subject to any changes agreed to by the Mayor shall not exceed \$ 7,500.00-based upon 20% of total estimated project costs of \$ 37,500.00.

Motion made by Trustee Lawrence, seconded by Newvine and carried.

**Previous Resolution:**

**CWSRF ENGINEERING PLANNING GRANT  
RESOLUTION  
JANUARY 15, 2013**

**NOW, THEREFORE, BE IT RESOLVED** that the Village Board of the Village of Gouverneur authorizes and appropriates a minimum of 20% local match as required by the Engineering Planning Grant Program for the Dorwin Street Sewer Study. Under the Engineering Planning Grant Program, this local match must be at least 20% of the total project cost. The maximum local share appropriated subject to any changes agreed to by the Mayor shall not exceed \$ 6,000.00-based upon 20% of total estimated project costs of \$ 36,000.00.

Motion made by Trustee Charles Newvine, seconded by Trustee Shelly Simons-Washburn and carried.

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Trustee Lawrence made a motion to schedule a public hearing on March 19, 2013 at 6:45 p.m. and April 16, 2013 at 6:45 p.m. for the Small Cities/Home 2013 applications. Trustee Newvine seconded the motion and it was carried.

Trustee Newvine made a motion to schedule a public hearing on March 19, 2013 at 6:50 p.m. on proposed Local Law #3 which will increase the Aged exemption income limits. Trustee Lawrence seconded the motion and it was carried.

Trustee Lawrence made a motion to authorize the Filtration Plant Chemical Bids notice to be published in the Tribune Press. Trustee Newvine seconded the motion and it was carried.

Mayor McDougall read the following:

### **Standard Work Day And Reporting Resolution**

#### **RS 2417-A**

**BE IT RESOLVED**, that the Village of Gouverneur, Location code 40182, hereby established the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of Activities maintained and submitted by these officials to the clerk of this body:

Elected Official, Mayor Ronald P. McDougall, standard work day (hrs/day) 8, term begins/ends 12/3/2012-12/2/2013, participated in Employer's time keeping system (Y/N) N, days/month (based on record of activities) – 15.66 days per month. Trustee Shelly Simons-Washburn, standard work day (hrs/day) 8, term begins/ends 11/7/2012-12/2/2013, participated in Employer's time keeping system (Y/N) N, days/month (based on record of activities) – .81 days per month.

Appointed Officials, Deputy Clerk-Treasurer Barbara A. Finnie, standard work day (hrs/day) 8, term begins/ends 12/3/2012-12/02/2013, participated in Employer's time keeping system (Y/N) Y, days/month (based on record of activities) N/A.

Motion made by Trustee Lawrence, seconded by Trustee Newvine and carried.

An updated Ethics Policy was given to the board for their review along with the current Ethics Law dated 1970.

Trustee Newvine made a motion to schedule a Budget meeting for Tuesday, March 5, 2013 at 6:00 p.m. Trustee Lawrence seconded the motion and it was carried.

Mayor McDougall read the following:

**VILLAGE OF GOUVERNEUR  
RESOLUTION AUTHORIZING A  
2012-2013 LOCAL GOVERNMENT EFFICIENCY GRANT APPLICATION  
FOR THE STUDY OF CONSOLIDATED DISPATCH SERVICES  
IN ST. LAWRENCE COUNTY  
FEBRUARY 19, 2013**

**WHEREAS**, funds are available through the New York State Department of State's 2012-2013 Local Government Efficiency (LGE) Grant Program for costs associated with planning or implementing projects related to structural reorganization, functional or service delivery consolidation, city or county charter revisions that include functional consolidation, cooperative service arrangements or developing mechanisms for regionalized service delivery, and

**WHEREAS**, St. Lawrence County has proposed the study of Consolidated Dispatch Services on a County-wide basis, and the County will provide the grant's required 10% local match,

**NOW, THEREFORE, BE IT RESOLVED** that the Village Board does hereby authorize an LGE grant application requesting up to \$50,000 for a "Feasibility Study of Consolidated Dispatch Services in St. Lawrence County," and

**BE IT FURTHER RESOLVED** that St. Lawrence County will prepare and submit the application as Lead Applicant; the Lead Applicant Contact Person is St. Lawrence County Emergency Services Director Joe Gilbert, who is hereby authorized to execute all financial or administrative functions necessary for the purpose of the LGE grant and the resulting feasibility study, and

**BE IT FURTHER RESOLVED** that the Village will participate as a Co-Applicant and provide all information necessary and enter into any necessary intermunicipal agreements for the purpose of carrying out this project, and

**BE IT FURTHER RESOLVED** that the Village Board will consider the resulting feasibility study and how its recommendations may or may not affect the provision of local dispatch services.

Motion made by Trustee Lawrence, seconded by Trustee Newvine and carried.

Mayor McDougall read the following:

**RESOLUTION BY THE VILLAGE BOARD  
VILLAGE OF GOUVERNEUR  
PERTAINING TO THE STREET LIGHTING DISTRICT  
FOR THE ROUTE 11  
DEPARTMENT OF TRANSPORTATION PROJECT**

**FEBRUARY 19, 2013**

**WHEREAS**, the New York State Department of Transportation proposes to reconstruct U.S. Route 11 in the Village and Town of Gouverneur located in St. Lawrence County, PIN 7143.31, and

**WHEREAS**, the Village needs to create a lighting district in the Village of Gouverneur so National Grid can take over the street lighting for the section of the Rt 11 project.

**NOW, THEREFORE, BE IT RESOLVED**, that the Village of Gouverneur approves this lighting district in the Village of Gouverneur and authorizes National Grid to take over the street lighting for the section of the RT 11 project and to prepare the Application for Service agreement.

**BE IT FURTHER RESOLVED**: that the Clerk of the Village of Gouverneur is hereby directed to transmit four (4) certified copies of the foregoing resolution to the following address:

Brian A. Baxter, P.E.  
New York State Department of Transportation  
8<sup>th</sup> Floor, Design Office  
317 Washington Street  
Watertown, NY 13601

Motion made by Trustee Lawrence, seconded by Trustee Newvine and carried.

Trustee Newvine made a motion not to exceed the tax cap for the budget year June 1, 2013-May 31, 2014. Trustee Lawrence seconded the motion and it was carried.

Mayor McDougall read the following:

**RESOLUTION IN SUPPORT OF A 2012-2013 LOCAL GOVERNMENT  
EFFICIENCY GRANT APPLICATION FOR IMPLEMENTATION OF A  
FUNCTIONAL CONSOLIDATION OF THE TOWN AND VILLAGE OF  
GOUVERNEUR'S  
WATER POLLUTION CONTROL PLANTS**

**WHEREAS**, Funds are available through the New York State Department of State's 2012-2013 Local Government Efficiency Grant (LGE) Program for planning and implementation assistance for consolidations, mergers, dissolutions, cooperative agreements, and shared services between two or more local government entities, and

**WHEREAS**, The Town of Gouverneur (Town) has proposed to prepare a grant application for \$400,000 of funding assistance to implement a functional consolidation of the Town and Village of Gouverneur's Water Pollution Control Plants (WPCP), and

**WHEREAS**, The Village of Gouverneur (Village) will be a co-applicant on this LGE implementation funding application and will pass a separate resolution of support, and

**WHEREAS**, the Town and Village agree to enter into an intermunicipal agreement detailing the conditions by which the Village will be providing sewer treatment services to the Town as part of this functional consolidation project, and

**WHEREAS**, The Town's WPCP will be decommissioned and a pipeline constructed to transmit wastewater from the Town's system to the Village's WPCP, and

**WHEREAS**, The Town has pledged to provide the program's required 10% local cash match, or \$44,000, towards the total project costs.

**NOW, THEREFORE, BE IT RESOLVED**, That the Board of Trustees for the Village of Gouverneur does hereby support this application to the LGE program for funds to implement a functional consolidation of the Town and Village's WPCPs and does hereby authorize and direct the Village Mayor to execute all financial and/or administrative processes relating to the implementation of the LGE program.

Motion made by Trustee Newvine, seconded by Trustee Lawrence and carried.

Trustee Lawrence made a motion authorize payment of the February 2013 audited bills in the amount of: General Fund - \$47,103.10, Water Fund - \$51,390.36, Community Development - \$4,672.00, Electric Fund - \$5,761.24, Sewer Fund - \$57,159.83, NYS Home Program - \$3,248, Capital Projects - \$72,515.85, UDAG Fund - \$105.00 and Trust & Agency - \$48,764.09. Trustee Newvine seconded the motion and it was carried.

### ANNOUNCEMENTS

The next scheduled Village Board Meeting will be held on March 19, 2013, beginning with Public Hearings starting at 6:45 p.m. and the Regular Board meeting will begin at 7:00 p.m.

Effective November 15, 2012 thru April 15, 2013 there is a parking ban on all village streets between the hours of 2:00 a.m. and 6:00 a.m. Violators will be issued tickets. This is a reminder to all residents, merchants and landowners to please remove the snow from all sidewalks in a timely basis in order to protect our pedestrians. If sidewalks are unshoveled, properties will be cleaned by the Village and billed to the homeowner.

Trustee Newvine made a motion to adjourn the regular board meeting. Trustee Lawrence seconded the motion and it was carried.

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DEPUTY VILLAGE CLERK

**TUESDAY, FEBRUARY 19, 2013**  
**PUBLIC HEARING**  
**6:30 P.M.**

These are the proceedings of the public hearing of the Board of Trustees of the Village of Gouverneur held Tuesday, February 19, 2013, in the Court Room of the Municipal Building.

PRESENT: Mayor Ronald McDougall  
Deputy Mayor Charles Newvine Trustee Nelson Lawrence  
Trustee Shelly Washburn-absent Trustee Roger LaPierre-Absent  
Deputy Clerk/Treasurer Barbara Finnie  
Tax Collector/Keyboard Specialist Tracy Fuller  
Village Clerk/Treasurer Jennifer Link-absent

Mayor McDougall called the Public Hearing to order.

Please take notice that the Village of Gouverneur Board of Trustees will conduct a Public Hearing on Tuesday, February 19, 2013 at 6:30 p.m. in the Courtroom of the Municipal Building, 33 Clinton Street, Gouverneur, NY on proposed Local Law #1 of 2013 repealing Local Law #2 of 2001 and amending Local Law #2 of 1987 and Local Law #3 of 2000, parking regulations on Caroline Street and on proposed Local Law #2 of 2013 amending Local Law #4 of 2002, pertaining to parking during certain periods of East Barney, Rock Island and North Gordon Streets.

All interested persons are invited to attend.

By Order of the  
Village of Gouverneur  
Board of Trustees

DATED: February 8, 2013  
PUBLISH ONCE

**PUBLIC HEARING FORMAT**

THE PURPOSE OF THE PUBLIC HEARING IS REGARDING PROPOSED LOCAL LAW #1 OF 2013. THE BOARD WILL ATTEMPT TO ANSWER ANY QUESTIONS THAT ARISE, HOWEVER, THIS IS NOT REQUIRED AT A PUBLIC HEARING OF THIS NATURE. WRITTEN OR ORAL COMMENTS WILL BECOME PART OF THE RECORD. IF YOU HAVE ANY QUESTIONS ON WHAT I'VE OUTLINED, PLEASE COMMENT AT THIS TIME.

Mayor McDougall asked for public comments and there were no public comments.

Trustee Newvine made a motion to adjourn the Public Hearing. Trustee Lawrence seconded the motion and it was carried.

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DEPUTY VILLAGE CLERK

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All interested persons are invited to attend.

By Order of the  
Village of Gouverneur  
Board of Trustees

DATED: February 8, 2013  
PUBLISH ONCE

**PUBLIC HEARING FORMAT**

THE PURPOSE OF THE PUBLIC HEARING IS REGARDING PROPOSED LOCAL LAW #2 OF 2013. THE BOARD WILL ATTEMPT TO ANSWER ANY QUESTIONS

THAT ARISE, HOWEVER, THIS IS NOT REQUIRED AT A PUBLIC HEARING OF THIS NATURE. WRITTEN OR ORAL COMMENTS WILL BECOME PART OF THE RECORD. IF YOU HAVE ANY QUESTIONS ON WHAT I'VE OUTLINED, PLEASE COMMENT AT THIS TIME.

Mayor McDougall asked for public comments and there were no public comments.

Trustee Lawrence made a motion to adjourn the Public Hearing. Trustee Newvine seconded the motion and it was carried.

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DEPUTY VILLAGE CLERK